

avanti!2008 – GTCT

General Terms and Conditions of Trade Governing the Organization of Fairs and Exhibitions staged by the Europäisches Informationszentrum Berlin (EIZ), hereinafter referred to as the "Organizer"; Version dated: 19.10.2007

**JOB
 BILDUNG
 KARRIERE IM
 AUSLAND**

1. Organizer

Organizer of the avanti! fair is the Europäisches Informationszentrum Berlin (EIZ). The institution responsible for the EIZ is the Deutsche Gesellschaft e.V. (DG) – registered association for the support of political, cultural and social relations in Europe. Office address: Vossstr. 22, D - 10117 Berlin. Court of registration: Local Court (Amtsgericht) of Berlin-Charlottenburg. Register number: VR 10115 B. Tax number.: 27/663/55508. Authorized representative of the DG managing board is Andreas H. Apelt, who is also director of the EIZ.

2. Date / place / opening hours

avanti! 2008 will take place in the Berlin City Hall (Berliner Rathaus) on 13 and 14 March 2008. It will be open for the public on Thursday, 13 March 2008, 10 a.m. – 7 p.m. and Friday, 14 March 2008, 10 a.m. – 5 p.m.

3. Stand rental charge / stand allocation

The standard stand has an area of approx. 4 sqm. Exhibition space will only be allocated as integral multiples of the standard area. The charge for a standard stand of approx. 4 sqm is € 395; for multiples of the standard area the charge increases proportionally. Participation fee for one day only (stand area approx. 4 sqm) will be € 300. For further details please refer to our price list in its current version dated 19 Oct 2007. The stand rental charge includes standard furniture (1 table and 2 chairs per standard stand) as well as electricity and Internet access via W-LAN. The exhibitor will be named on the avanti! homepage and linked to this. The Organizer is solely responsible for allocation of stands, which will be carried out according to content aspects. The exhibitor's wishes will be considered as far as possible, but there shall be no legal guarantee of such.

4. Registration / withdrawal

Registration will be binding on the part of the exhibitor. Following registration the exhibitor will be sent a binding confirmation or refusal from the Organizer. Registrations will be considered in the order in which they are received. The exhibitor is only entitled to participate in the fair after receiving written confirmation from the Organizer. The invoice serves as confirmation of participation. If an exhibitor whose participation has already been confirmed withdraws from the contract for important reasons before or on 31 January 2008, 50 percent of the invoice amount must be paid to cover costs already incurred. If the contract is terminated before or on 29 February 2008, 75 percent of the invoice amount shall be payable. In case of later withdrawal the full amount shall be paid or shall be withheld by the Organizer, whichever case being applicable.

5. Invoicing

The full invoice amount must be credited to the Organizer's bank account within 10 working days of invoice date, at the latest by 29 February 2008. The invoice amount is payable without deduction. Payment shall only be effected by bank transfer to the account indicated on the invoice. The Organizer reserves the right to withdraw from the contract (exclusion of the exhibitor from the fair) if – despite having received a reminder – the exhibitor has not paid outstanding invoices on time. In such case the exhibitor shall be obliged to pay a withdrawal fee amounting to 75 percent of the invoice amount.

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6. Stand design / advertisement

The design of the rented stand area lies in the exhibitor's discretion. The attaching of posters etc. to the walls and floor with screws, nails, bolts, glue, adhesive tape or by any other means is not allowed. Construction of the booth is subject to the Organizer's prior approval. Owing to safety regulations, stand equipment must not project into the aisles. The exhibitor is only allowed to distribute information material and contact visitors at its own stand or after consultation and approval of the Organizer. The use of acoustic and visual promotional material is only permitted if this does not disturb the other exhibitors.

7. Mounting / dismantling

The exhibitor is responsible for mounting and dismantling the booths. The booths may already be mounted on the day preceding the exhibition. The exhibitors will be informed in due time of mounting and dismantling hours. The exhibitor is not allowed to vacate the stand on Thursday, 13 March 2008, before 7 p.m. and Friday, 14 March 2008, before 5 p.m.

8. informative events

avanti!2008 provides the opportunity to stage informative events (lectures, seminars and/or presentations). In general, this service is subject to payment of a certain fee. For further details please refer to our price list in its current version dated 19 Oct 2007. Registration is legally binding on the party organizing the event. After registration, the party organizing the event will receive a binding confirmation or refusal from the Organizer. The party organizing the event is only entitled to stage the event after receiving the Organizer's written confirmation. The Organizer will endeavour to take the lecturers' wishes into consideration, but the lecturer has no legal entitlement to a specific date or room.

9. Liability

The Organizer may not be held liable for the loss of or damage to booths, furniture owned by the exhibitor, exhibits or information media. The exhibitor shall be liable for any damage caused by the exhibitor, its employees or persons acting on its behalf. The Organizer may only be held liable for damage caused by intent or gross negligence on part of the Organizer, its employees or persons acting on its behalf. The party which has suffered damage must assert its claim towards the Organizer in writing within one month after the end of the fair.

10. Recognition of Terms and Conditions

Upon registration, the exhibitor agrees to the Organizer's General Terms and Conditions of Trade Governing the Organization of Fairs and Exhibitions staged by the Organizer and pertaining to the avanti!2008 fair, as well as agreeing to any specific trade fair and exhibition conditions and the house rules issued by the Berlin City Hall. The exhibitor recognises these terms and conditions as being binding on the exhibitor and its employees/helpers working at the fair. During the fair, domiciliary right will be exerted by the Organizer. The mandatory labour and trade regulations must be observed, in particular as far as fire protection, prevention of accidents, company names and pricing are concerned. For the purpose of evidence, deviations from this GTCT are subject to the Organizer's written confirmation.

11. Amendments / force majeure

If, in cases of force majeure or for reasons beyond its control, the Organizer is forced to temporarily or permanently vacate the exhibition area or parts thereof or to postpone, shorten, extend or cancel the fair, the exhibitor may not derive any rights from such action and, in particular, is not entitled to compensation from the Organizer.

12. Place of performance and jurisdiction

Place of performance and jurisdiction is Berlin. All legal relations between the exhibitor and the Organizer are governed by German law.